

## Whitegate Cottage Booking Form

**Please print off and return with your deposit, using the details of the person making the booking.**

Name		
Contact Number		
Mobile Number		
Email Address		
Address Line 1		
Address Line 2		
Town / City		
County		
Postcode		
Country		
Dates Required	From	To
Total Number of people in party	Number of Children / Children under 2	
High Chair required? Travel Cot required? Stair Gates required?	Pets (by prior arrangement) £25	

Please tell us how you heard about Whitegate Cottage.....

Weekly cost of hire period selected: £.....

I enclose either;

30% of the total hire fee as above plus a refundable Goodwill Bond of £100 (if the hire period is further than six weeks away)

Or 100% of the total hire fee as above plus a refundable Goodwill Bond of £100 (if the hire period is within six weeks).

By signing this booking form I agree to the Terms and Conditions as stated on the following page.

Signature..... Date.....

Please make cheques payable to Miss SP Moore and return to Jersey Vean, Alma Close, St Agnes, TR5 0PJ. You can also pay by bank transfer, please contact me to arrange.

Data protection and privacy. The information you have provided will remain confidential and will not be disclosed to a third party or used for any other purpose.

For office use only:

Deposit	Bond	Balance due	Directions sent	Bond refunded

**Please find and follow Whitegate Cottage on facebook to see updates on the cottage and posts of interest to visitors to St Agnes. Search for “whitegate cottage”.**

Whitegate Cottage booking form continued...

By hiring Whitegate Cottage you agree to the following:

- 1) To take good care of the property and to leave it in a clean and tidy condition at the end of the tenancy
- 2) To pay for any losses or damages to the property however caused (reasonable wear and tear excepted).
- 3) To permit the owners or their representatives reasonable access to the property should it be required
- 4) Not to part with possession of the property or share it except with members of the party as shown on the booking form and not to exceed the number of people stipulated on the booking form except by prior arrangement. (Cot should only be occupied by a child of 24 months or less)
- 5) Not to cause annoyance or disruption to the neighbours of the property.
- 6) To report any damages to the owner.

**Cancellation** If you need to cancel your booking for any reason please contact us to discuss at your earliest convenience.

In the event that full payment for the rental is not received by the due date (six weeks before the hire period commences), the owner reserves the right to cancel the booking.

**Goodwill Bond.** A Goodwill Bond of £100 is payable for each hire period. We operate a 7-day return policy from the end of the hire period. Charges for damages or excessive cleaning may be deducted from the Goodwill Bond, otherwise it will be returned in full.

**Arrival and Departure** Arrival is generally from 3pm, departure by 10am to allow for cleaning. There may be some flexibility to this depending on prior and subsequent bookings, please feel free to request alternative times if necessary and we will do our best to accommodate. If the property is not vacated at the agreed time a £20 fee per hour may be incurred at the owner's discretion.

**Pets** Pets are allowed by prior arrangement, at a charge of £25. Please contact to discuss direct.

**Linen** Bed linen and bath/household towels are included. Beach towels however are not. If the hire period extends beyond one week then a fresh set of bed linens and towels will be provided for each week of hire.

**Utilities** Electricity is included in the hire charge, as is one bag of wood for the woodburner between September and April. Additional wood can be bought from the local shops.

**Smoking** Whitegate Cottage is a no smoking property, we ask you to respect this.

**Parking** There is free parking (undesignated) on the road outside the property. We would ask you to be sensitive to the neighbours and their access requirements when parking.

**By completing and signing the booking form you agree on behalf of all the  
hirers to abide by these conditions.**